



WAKE FOREST
UNIVERSITY

Facilities and Campus Services

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FACILITIES & CAMPUS SERVICES

Congratulations! We did it!

The United Way Campaign received 100% participation from F&CS via pledge form or electronic form submission! We met our goal and showed what we are willing to do to help those in need. Mike Draughn, your department representative, would like to express his gratitude: *"Thanks, to each and every one of you, for your responses. I am proud to be a part of a team that continues to step forward and meet needs across our campus and our communities."*



Tobacco Cessation Program

WFU, in partnership with Forsyth County Department of Health and American Lung Association, will sponsor a free tobacco cessation program that is available to full- and part-time faculty and staff, as well as temporary employees. These hour-long classes will be available on specific days beginning on January 9 and ending on February 27. To register for a class, please visit [Tobacco Cessation Program](#).

TIAA—Retirement Planning

A Financial Consultant will be available, January 29-30, 2018, for 30 minute session planning. Please [register](#) by visiting the [TIAA website](#) or calling 800.842.2776. As always, you may bring your partner, spouse, or financial decision maker with you to the meeting.

NOMINATE THE NEXT F&CS ELECT WINNER



Who will it be?
Facilities & Campus Services
Nominate someone at
[F&CS-elect](#).

'Twas the Season

Facilities & Campus Services wish that each and every Wake Forest University student, staff, faculty, and community member have had the happiest of holidays! With your help the [Temperature Setback Program](#) has conserved energy on campus by reducing consumption over the winter holiday period (December 22, 2017 — January 1, 2018).

Over the past 8 years, this annual program has helped the University save over \$300,000 and 2,300 metric tons of carbon emissions. For more information, please visit [Winter Break Energy Conservation](#). Such a wonderful time of the year!



Pictured: Glenn Pruitt, Landscape: Reynolda Village Grounds

FESTIVE EVENTS

The last Quarter was full of fun, annual events; such as: Project Pumpkin, Haunted Tunnel Tour, Lighting of the Quad, Lovefeasts, Chicken Stew held in Ed Bullington's honor, and the Holiday luncheon. Thanks to each of you for all your hard work in making each event a success!

Thank you to the President's Office for the appreciation breakfast given to our M&U department!



Pictured from left to right: Paul Sheff, Landscape; Steve White, Maintenance & Utilities (M&U) Team 1 with student superheroes and villains at Project Pumpkin 2017.

LUMINARIES LIGHT UP THE QUAD

This year, F&CS helped to [light up](#) the quad with over 4,000 personalized luminaries on Hearn Plaza. This was a magical event that was held during the 50th annual Lovefeast. Each luminaire featured the name of someone that made a gift to the Wake Will Lead fund from July 1 - November 28, 2017.

"This fall, I reached out to Stephanie Poskin with the idea. She connected our team with Sean Britain—who created a model for the luminaries. As this dream became a reality: Jim Coffey, Paul Sheff, JL Bolt, Alan Winkler, and their teams invested time to make sure the project was a success. Because of your partnership, we made Wake Forest's family shine bright!" - Rachel Weaver Paff '93, University Advancement: Donor Experience

If you were unable to attend this years' event, you may watch the Lovefeast by clicking [here](#).

Fun Fact: There were 7,200 strands of lights used in the 2017 exterior holiday decorations!



Credit: Ken Bennett

SPECIAL PROJECTS

October 2017

- ZSR Library, Wilson Wing (6th floor) is the new home for the Wake Forest Teaching and Learning Collaborative and the Digital Scholarship Lab.

November 2017

- The Reynolda Hall's office shuffle for the ground, 2nd, and 3rd floor is complete.
- Forest Greens opened—located in Benson's Food Court.

December 2017

- Banner size standards have been implemented on the EMS (DeaconSpace) website.

F&CS PDC CLASSES

The Construction team held a 'Working with Wood' PDC class—the first of its' kind at Facilities—on Oct. 19, 2017. Many representatives from across campus were able to attend and see/learn how discarded bed frames from residence halls have been repurposed into pieces of furniture and one-of-a-kind gifts! Three lucky attendees even won a gift in a drawing, to remember their time in this memorable class.



The Landscape team also held a new PDC class 'Create a Winter Holiday Arrangement' on Nov. 12, 2017. This class allowed WFU members to work hands-on (with assistance, materials, and containers provided) to create arrangements and other decorative pieces for their home and/or office.



Keep looking for future F&CS classes on the PDC website.

TRAINING OPPORTUNITIES

WORKORDERS

Please contact Brett Hewitt at 336.758.6195 or hewittbt@wfu.edu

DEACON DEPOT

Please contact Cara Davis at 336.758.2568 or daviscej@wfu.edu

Please visit the PDC website for other WFU opportunities.



NEW UNIFORMS

You may have noticed that members of our talented Custodial Services department have been wearing a new attire around campus - if so, you would be right! The entire Custodial Services department is now wearing the new uniform standards set forth by Facilities & Campus Services; the Budd Group team members have also adorned a new uniform attire to match.



SANITATION STATIONS

Wake Forest students approached F&CS about wanting to have a sanitation station (for Kleenex and hand sanitizer) readily available in their classrooms. The Facilities department quickly began to search for ideas that could make this project happen! After many hours of work and research, the F&CS Custodial Services and Construction departments worked together to design, implement, and create 11 sanitation stations to be piloted in Tribble Hall's classrooms. The Construction department used recycled Wake Forest University wood to make a sustainable and economical friendly sanitation station. The Custodial Services department will be able to easily replenish and clean these stations.



PARTNERSHIPS FOR A GOOD CAUSE

Brad Gwyn, James Byrd (DeaconOne), and Wesley Todd (RL&H) gave a presentation titled, "Food, Fellowship, and Fun Among Frenemies" at the ACUHO Conference held from Oct. 16-19, 2017, in Atlanta, GA. The goal was to show how F&CS and RL&H must work together to:

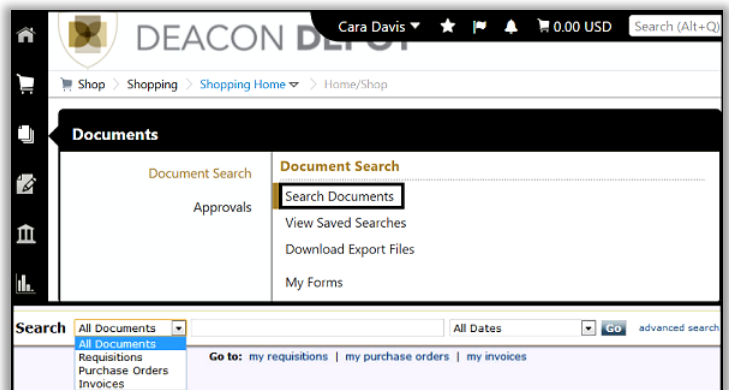
- ◆ Recognize the collaboration/cooperation needed between two university organizations and how it is necessary for them to reach the goals and meet the expectations of the university.
- ◆ Understand that communication should be regular and constant; this minimizes the negative impact when goals are missed or delayed.
- ◆ Recognize that when conflict occurs, team work ultimately moves everyone to their goals when there is effective, honest, and constructive communications between departments.



DEACON DEPOT: TIP OF THE DAY

Have you ever had trouble finding an old requisition or purchase order in Deacon Depot? If so, you will be happy to learn that there is a 'Search Documents' option that allows you to search by all documents, requisitions, purchase orders (PO), etc. for a specific time frame.

Procurement has provided an advanced 'Document Search' training guide that explains how to save searches for future use. You may search your own documents by following along with the image to your right. Try searching for an older requisition, PO, or receipt today!



Congratulations



Matthew Bennett
M&U Operations,
has completed his
'Confined Space
and High Angel'
certification with
EH&S assistance
at [Roco Rescue](#).

The M&U department have
been attending
lunch/learn events
about new products,
equipment, and/or
training.



For instance:
Shane Winters ([Belimo](#)) taught
an introduction to air damper
actuators and control valves at
[Reynolda House](#) on October 17
- sponsored by Chris Frandock
([Hoffman & Hoffman](#)).

WELCOME TO FACILITIES

Administrative Assistant



Eudora Struble
Maintenance Team

Service Milestones

15 YEAR

Lisa Morgan, Gustavo Montes

5 YEAR

Ronda Durant, Christopher Priddy

1 YEAR

Eric Doss, Golden Watson

Watch the video:

[WFU 2017](#)

[Staff Rewards & Recognition](#)
showcasing the Landscape
department's Samantha Gabriel.



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ENERGY SAVINGS

F&CS replaced over 4,000 LED fixtures across
campus in 2017, which are estimated to save
over \$100,000 in energy costs annually. F&CS
received over \$400,000 in utility rebates.

The light switch covers, shown in the image to
the right, have replaced the covers in the
Residence Life & Housing buildings to help
encourage sustainability and energy savings.



AWARD FOR EXCELLENCE

The [Professional Grounds Management Society](#)
(PGMS) recognized Reynolda Village with an Honor Award (in the
Shopping Area category for exceptional grounds maintenance) in
the Society's [2017 Green Star Awards®](#) competition. The Green
Star Awards program brings national recognition to grounds
maintained with a high degree of excellence, complimenting other
national landscape award programs that recognize outstanding
landscape design and construction. Karl Darr and Kevin Cook
prepared the commercial site entry for Reynolda Village earlier this
fall. We congratulate Karl, and his team (Glenn Pruitt and Casey
Stilley), for their commitment and passion in making [Reynolda
Village](#) a park-like environment for visitors and retail customers!



STAFF CHANGES

Maintenance Team

Ernold Johnston
Eudora Struble

Surplus & Sanitation Assistant
Administrative Assistant

RETIREMENTS

Preston Stockton, Manager of
Reynolda Gardens, has retired
from Wake Forest University as of
December 31. F&CS is happy to
honor her 37 years of service.

Read more at [Reynolda House](#).



Preston Stockton and Diane Wise



WFU COMMUNITY

The "[Wake Wonder Woman](#)" event will
focus on women's holistic wellbeing with
hands-on educational awareness and
physical activities. It will broaden health,
wellbeing, and personal development with
over 20 sessions to participate in.

For more Wake Forest University events,
please visit: [WFU Event Calendar](#).



Wake Wonder Woman

DEPARTMENTAL AWARDS

Wake Forest University
has been named #1 for 'The Top
50 Most Beautiful Campuses in
Autumn' via [Best College Reviews](#).



BIRTHDAYS

JANUARY

K. Badgett	5
L. Love	6
N. Washington	6
J. Schuyler	13
A. Kerr	16
D. Rickard	16
S. Siscoe	18
N. Matthews	19
P. Sheff	19
M. Rabb	20
C. Tucker	21
S. Clinton	22
V. Shelton	24
C. Wilson	27
D. Davis	28
P. Johnston	28
T. King	28

FEBRUARY

T. Cooke	1
B. Nail	1
S. Poskin	1
F. Fant	4
D. Moore	4
D. Penn	5
M. Woodard	6
S. Pinkos	9
C. Poe	9
W. Lennon	12
A. Norton	13
J. Coffey	20
T. Bowles	22
C. Tabor	22
J. Bailey	23
D. Richardson	24

MARCH

T. Todd	1
H. Brown	2
E. Herrera	2
J. McCrowell	3
W. Wooten	5
A. Salamanca	8
G. Samuels	9
F. Daniels	11
S. Looney	11
J. Ocasio	15
R. Whitlock	19
B. Mabe	21
M. Murray	21
C. Young	21
T. Forrest	22
B. Hewitt	22
B. Venable	23
M. Draughn	24
M. GFeller	24
B. McClure	25
A. Winkler	25
D. Grieser	27
A. Harris	29
C. Thompson	29
S. Wells	29

